3d Meeting

Docket of January 17th 1917

I Opening

II Roll Call

III Minutes of September 28 1916

IV Secretary's Report of Board Actions on Recommendations

V Unfinished Business

a Call attention of the Boards to completion of actions of Chicago Conference - incumbent on all to act in accordance therewith

b Following policies can not rest with Boards separately - belong to General Council

1 Publication #12 Books of Prayer
2 Financial #4 per cent of increase
On what date should this Committee annually report?
3 General #7
Name dates for apportionments, young people and study class announcements, etc
4 Publication #3
Budget for Over Sea and Land
5 Does General Council wish to raise further questions relative to these actions?

VI 1 Amendment to By-Law 8 of General Council to be known as 8(b)

Special meetings of General Council may be called by the Chairman and Secretary thereof and must be called on the written request of three of the constituent Boards. Four weeks notice of these special meetings shall be sent to the Boards which may then, two weeks thereafter, send to the Secretary of General Council matters for consideration at the special meeting

The Secretary and Chairman shall then prepare the docket for the special meeting and mail copies thereof to the Boards as promptly as possible.

2 New Article XI - How amend Rules governing General Council?

Docket 2 January 17 1917

VII Reports of Committees appointed September 28 1916

1 Committee on Westminster Guild	Mrs Bissland, Chairman	
2 Extension Department	Mrs Hopper	"
3 To Define Study Class, etc	Mrs Waters	"
4 On Per Cent of Increase	Miss Hyatt	"
5 Methods of Work for Student Committee	Miss Hodge	"

VIII 1 Special objects for student gifts

2 Joint presentation of Home and Foreign Missions to students after leaving college

IX Report on correspondence with United Societies of Christian Endeavor relative to twelve missionary topics in place of six

X Plans for financing General Council

XI Stationery - suggested changes

XII Should Woman's Department of Freedmen's Board have members on General Council?

XIII From whom will General Council receive overtures?

1 Boards
2 Committees of Boards
3 Its own members

MKB-SLB

General Council
OF THE
Woman's Boards of Missions
OF THE
Presbyterian Church in the U. S. A.

501 Witherspoon Building,
Philadelphia, Pa.
May 1, 1917.

To the Members of General Council.

Dear Friends:

I am requested by Mrs. Bennett to send out the enclosed docket for the annual meeting of General Council, which is called for June 19th and 20th, the place to be decided upon later.

Very few suggestions have been received from any of the Woman's Boards. Certain explanations made by Mrs. Bennett are as follows:

"Under New Business you will note that the Woman's Board of Home Missions has again sent back to General Council the question of two Specials in the same year - that is a Home and Foreign one. Some of the members felt that we should alternate. Two under New Business is a protest on the question of the Extension Department and is addressed to General Council. Three - we have had some questions about changes that might improve report blanks and it seems best to bring this up and finish it. Four - there seem to be a great many suggested divisions floating about. Various Boards offer various solutions and much confusion seems to exist. It may at least be well to bring this up and see if we cannot do something definite about it."

Under Unfinished Business, b, I quote from a request of the Committee on Student Work sent in March to the Secretary of General Council.

"Appreciating the many varied and important subjects with which General Council is called upon to deal; and realizing the pressure of time and strength under which its sessions are held,- The Student Committee trusts it may not be misunderstood when it respectfully states its belief that a recent adverse ruling (in regard to Board Student Secretaries' follow-up work being done on a joint Home and Foreign basis) may have been the result of the Committee's failure to set forth with sufficient clearness the practical situation that must be met, and the successive developments of study and experiment which led up to the present carefully matured plan.

"We would therefore ask for a reconsideration of the subject at the time of General Council's meeting in June, with an opportunity for Miss Laughlin to present the situation more fully and informally than is possible in a typewritten motion."

You have received from Miss Quinlan, Chairman of the Committee on revising the Standards, the proposed revisions. She has asked you to return to me your vote on the matter. Mrs. Bennett has asked me to call to the attention of the Boards the fact that any change made by any Board will make it necessary to hold over the printing of the Standards until the meeting of General Council. She hopes therefore that there will be no change so they can be printed immediately. The Home Board generously offers to finance the matter of printing, and Mrs. Bennett suggests that it be done under the supervision of the Secretary of General Council. My plan is that it should be done under her supervision, in consultation with the Chairman of the Committee who revised them.

Sincerely yours,

Margaret E. Hodge

Secretary.

4th Meeting

Revised Docket for Annual Meeting of General Council

June 19th and 20th, 1917.

I. Roll Call

II. Minutes - January 17, 1917.

III. Report of Treasurer

IV. Reports of Standing Committees

Student; Westminster Guild; Over Sea and Land.

V. Reports of Special Committees

Union of Year Books; Handbook; Financing General Council; To define duties of Board Student Secretaries; To define Program Meeting and so forth; To reword Standing Rules; Per cent. of Increase for 1918-19; To reword Standards of Excellence; Westminster Guild; Methods of Work for Student Committee.

VI. Unfinished Business

(1) a. Home and Foreign objects for college girls and alumnae
    b. Student Secretary of each Foreign Board present both Home and Foreign interests to college girls.
    (Hear Miss Laughlin on these)
(2) Student Secretaries and evangelistic campaigns
    (Hear Dr. Cochran) (See Minutes Standing Committee on Student Work, March 21, 1917)
(3) Define relation of Joint Committees to General Council and to Boards.
(4) How shall Joint Committees approach General Council - through Boards or directly?
(5) Relation of Woman's Department of Freedmen's Board to General Council.
(6) Question raised by Miss Petrie as to who initiates Joint programs for C. E. Societies.
    Joint Junior C. E. Programs.

VII. New Business

(1) The Woman's Board of Home Missions at meeting of January 23, 1917, referred to June meeting of General Council the question of two "Specials" in the same year.
(2) a. Letter from Secretary of Extension Department, Neosho Presbytery, dated March 27, 1917.
    b. Southwest Board asks: Can a place be made for the Extension Department on the revised uniform Standard of Excellence?
    Explanation - As the work of the Extension Department is new to some of the Boards, and, as such, will require a stron incentive to "push" it, nothing more effectual can be offered than a place on the uniform Standard of Excellence.

New Business - continued

(3) Request from Board of the Northwest:

In the final actions of the Chicago Conference of the Woman's Boards of Home and Foreign Missions, Item #4 under "Educational", reads as follows:

"Recommend that we so unify our work that "Instructions to Secretaries of Missionary Education" (a leaflet under process of preparation) shall apply to both Home and Foreign Work".

Recommend that it shall be changed to read:

Recommend that we endeavor to unify our work so that instructions sent to Secretaries of Missionary Education shall so far as possible apply to both Home and Foreign work, and that the Boards of Home and Foreign Missions print such instructions separately under their usual imprints.

Reasons: That in completing her preparation of the leaflet, "Instructions to Secretaries", Mrs. King believes it impossible to entirely unify the educational work with the Home Board, or to issue "Instructions to Secretaries" under the joint imprint of the Woman's Home and Foreign Boards, because of the previous unification of the Foreign Missions educational work of the Woman's Foreign Boards with the General Foreign Mission Board which has been maintained and developed during the past decade.

(4) Suggested changes in report blanks.

(5) Recommendations as to division of funds of local societies

(6) Define duties of the Secretary for Publications.

(7) Appoint Committee on Per cent. of Increase for 1919-20

(8) Audit financial report of Secretary

(9) Joint Home and Foreign Summer Offering Envelopes.

VIII. Elections

Chairman of General Council
Secretary of General Council
Eight Members of Student Committee
Six Members of Over Sea and Land Committee
Secretary for Westminster Guild
Secretary for Publications
Nominating Committee.

MINUTES OF GENERAL COUNCIL

June 19-20, 1917

These Minutes should be presented to the Boards that they may have full knowledge of the proceedings of General Council. On the other hand care should be taken that no publicity be given to those matters that are as yet incomplete, and that Boards do not base actions on such.

That no confusion may arise

(1) All **finished** matters that may be published and put into effect are marked with an "x".

(2) ✓ All matters that require Boardaction are marked with a check "✓". Action on these should be taken as promptly as possible by the Boards and such action should be reported at once to the Secretary of General Council, Mrs. John H. Lee, 6135 Greene Street, Germantown, Pa.

It must be remembered that these are not of effect until Mrs. Lee has heard from the Boards and reported back to them that two-thirds of the seven Boards have voted affirmatively thereon.

(3) All matters that are still in a formative state and are not to be made public nor to be acted upon are marked with "○".

(4) Matters unmarked are for information only.

On pages 4 and 5 material referring to Standing Rules will be found, as well as in other places. As Standing Rules appear in full on pages 19-22, action need only be taken on completed Rules.

This same method is followed with other matters that appear in more than one place in the Minutes.

At the bottom of page 23 will be found a paragraph headed "The Correlation of Reports". As the rules defining the duties of various groups under General Council havebeen prepared by different Committees it was thought that it was desirable to have them made uniform in style and it was for this purpose that a Committee was appointed with power. The revised rules are appended to these Minutes and will be the official copies for all use. A separate copy of the Standing Rules will be sent you when approved by the Boards, and should also be appended to these Minutes.

Any exception taken to above rulings should be reported at once.

Margaret E. Hodge
Secretary

July 31, 1917.

MINUTES OF GENERAL COUNCIL

June 19 - 20, 1917

General Council convened at Caldwell, N. J., June 19, 1917, at 10 A.M., the Chairman, Mrs. Bennett, presiding.

Present:

From the Home Board -	From the Foreign Boards -
Mrs. Bennett, Chairman	Mrs. Coy, Northwest
Mrs. Waid	Mrs. Waters, New York
Miss Quinlan	Mrs. Lee, Philadelphia
Mrs. Webb	Mrs. Bissland, Southwest
Miss Hyatt	Mrs. Hall, Occidental
Mrs. Louderbough	Mrs. Goss, North Pacific
Alternates -	Alternates -
Mrs. McAfee	Mrs. Williamson
Mrs. Creager	Miss Davison
Mrs. Cobb	Miss Dodge, Secretary
Miss White	

Psalm 104 was read by the Chairman, and prayer offered by Mrs. Goss and others.

The Chairman stated her interpretation of the two-thirds vote - a motion in order to carry must receive eight affirmative votes, four of which must be representative of the Foreign side, four of the Home side.

On motion the reading of the Minutes of the meeting of January, 1917, was dispensed with.

Report of Financial Secretary

The report of the Financial Secretary was accepted and ordered audited.

1917			1917		
Jan. 17	Balance	$ 1.73	Mar. 21	J.M. Armstrong, for printing	$18.75
" 26	Edna Voss, Treas. Wm. Home Board	25.00	June 12	The W.F.M.S. of Presby. Church for stenographer, etc.	7.84
			June 12	Balance	.14
		$26.73			$26.73

At the Morning session of June 20th the Chair appointed Mrs. Bissland and Miss Hyatt the Auditing Committee. At the afternoon session this Committee reported that they found the report of the Financial Secretary correct.

Reports of Standing Committees

Student Work

The report of the Student Committee, Mrs. Waid, Chairman, was presented. On motion of Miss Hyatt, it was voted that the discussion of this report be laid over until Student Work as a whole was considered. (Page 10)

On motion of Mrs. Hall Student Work was made the order of the day for 10:30 A.M. June 20th. The Chair stated that Miss Laughlin could not be present and it was voted, on motion of Mrs. Coy, that Miss Walker be heard in her place before Student Work was considered. (Page 9)

Westminster Guild

There was no report from the Westminster Guild Committee. (~~The Secretary has since received the enclosed printed report of that Committee.~~)

Over Sea and Land

The Report of the Committee on Over Sea and Land was received and ordered filed.

Questions were asked by Over Sea and Land Committee, Student Committee and Westminster Guild Committee in regard to finances and methods of work under General Council. On motion of Mrs. Goss the discussion of these matters was deferred to a later date,

Reports of Special Committees

Year Book

The Committee on the Year Book of Prayer, Mrs. Waid, Chairman, presented a report outlining plans for the union of the two books. A statement was made that Central Committee had voted to refer back to the Boards the question of consummating the union because of the attitude of the Executive Council of the General Board of Foreign Missions. On motion of Mrs. Webb, the report was laid on the table. On motion of Mrs. Coy it was voted that in view of the foregoing statement Central Committee be requested to make a recommendation as to the way in which General Council shall proceed in case the union of the Year Books of Prayer cannot be carried out. (Page 7)

Hand Book

The Committee on the Hand Book, Mrs. Coy, Chairman, reported that that Committee will be ready in a short time to submit the manuscript of the Hand Book to the Boards. The report was accepted.

Financing General Council

On motion of Mrs. Webb, the report of the Committee on Financing General Council, Miss Hyatt, Chairman, was accepted and adopted as follows:

"The Committee feels that it would be unwise to budget General Council at the present time other than a small amount for incidental expenses. The suggestion is offered that $75.00 be granted for these expenses and be paid over to the Financial Secretary as early in the year as possible."

Mission Study

The Committee on Mission Study Definitions, Mrs. Waters, Chairman, reported as follows:

"The Committee on Mission Study Definitions and Standard recommends acceptance of amendment offered by the Woman's Board of Home Missions to definitions as presented at meeting of General Council, January 17, 1917. The amended definitions are as follows:

Mission Study Class

A small group meeting frequently to study and discuss, under a qualified leader, a mission study text-book. Intensive. Thorough. Trains leaders. The most satisfactory form of mission study.

Program Meeting

A meeting, or several meetings, either in connection with a missionary society or independent of it, providing for the presentation by one or more persons of topics from a mission study text-book.

Reading Circle

(a) A group meeting at stated intervals to read and to discuss a mission study text-book, or other interesting missionary book.

(b) A group of persons who agree to read separately assignments from such books and to meet for informal discussion.

Lecture Course

A series of lectures by a qualified leader on the subject matter of a text-book. The course may be adapted to a class consisting of persons from different Presbyterian Churches or to an interdenominational class. The lecture course is not a substitute for a mission study class.

Note: The text-books for each form of mission study are preferably those recommended by the General Boards and by the Woman's Boards of Missions.

"The Committee also reports that it has found it impossible to prepare a short standard which would be flexible enough to meet Missionary Education methods and presents in place of the standard, a series of Missionary Education 'Suggestions and Reminders' to be printed on cards or slips for distribution or for sending with letters." X

On motion of Mrs. Coy the preparation of this material was referred to the Committee with power. X

On motion of Mrs. Said, the report of the Committee was accepted.

Standing Rules

The Committee on Rewording of Standing Rules reported through its Chairman, Miss Quinlan. The Committee has reworded the Standing Rules as sent out December 19, 1916, and amended at the January meeting of General Council (pages 7 and 8 of January minutes).

I. No change suggested by Committee

II. (a) No change suggested by Committee
    (b) Suggested change lost

III. No chage suggested by Committee

IV. 1 (a) No change suggested by Committee
    (b) Change "it" to "General Council". Insert "of its membership" after "vote".

General Council adjourned for
lunch

At two o'clock the Council met and resumed consideration of the report of the Committee on Rewording of Standing Rules.

IV. 2 (a) Carried as proposed by Committee
    (b) " " " " "
    (c) " " " " "

3 " " " " "

4 On motion of Miss Hyatt amended by inserting the word "Boards" in place of "members of General Council".

(Definition of two-thirds vote to be inserted)

V. Numbering changed from VII. Carried.

VI. 1 Carried as proposed by Committee

2 " " " " "

3 " " " " "

4 " " " " "

5 On motion of Miss Quinlan amended to read "recommendations to the Secretary of General Council who shall forward them to the Boards."

6 On motion of Miss Hyatt a new 6 was adopted to read - "All communications concerning General Council shall be sent to the General Council member of each Board designated by her Board."

7 Carried as proposed by Committee

The article was adopted as a whole.

VII. 1 On motion of Mrs. Webb "to other Secretaries or" was inserted after "General Council" in first sentence.

2 Carried as proposed by Committee

3 " " " " "

4 " " " " "

5 " " " " "

6 " " " " "

Final action on VII. deferred until reports of the Committees were received.

VIII. 1 Change first sentence to read "after meeting of General Assembly". Carried.

2 Change first sentence to read "A meeting may be held in January", etc. (omitting reference to the meeting of Central Committee)

3 Carried as proposed by Committee

Article was adopted as a whole.

IX. 1 Carried as proposed by Committee

2 " " " " "

Article was adopted as a whole.

X. Adopted.

XI. Adopted. On motion of Mrs. Lee the following statement of the action of Central Committee September 30, 1916, was ordered appended to Article XI.

> "Central Committee voted September 30, 1916 that when Central Committee and General Council meet in New York at the same time, Central Committee shall bear three-fourths of the traveling expense of the Foreign delegates to General Council."

On motion of Mrs. Coy the Chair appointed the following Committee to define the duties of the Secretary for Publications: Miss Quinlan, Mrs. Lee, Mrs. Coy, Mrs. Louderbough, Mrs. Waid. (page 23) This Committee was also directed to prepare additions to the Standing Rules stating the relation of committees to General Council and the definition of the two-thirds vote - these to be incorporated in Standing Rules. (page 18)

The Committee on Standing Rules recommends that rules governing conduct of Secretary for Publications, Westminster Guild, Over Sea and Land and Student Committees be appended to Standing Rules. Recommendation adopted. (page 23)

Final adoption of the Standing Rules was postponed to another session. (page 19)

The Chairman mentioned matters which had been presented for consideration since the preparation of the Docket, and one question, that of membership of a society under the Church budget plan, was referred to aCommittee consisting of Mrs. Webb, Mrs. Hall, Mrs. Goss. (page 15)

General Council adjourned to meet at 9:30 A.M. June 20th.

June 20, 1917

General Council convened June 20th, 9:30 A.M., the devotional service being led by Mrs. Williamson.

The Minutes of June 19th were accepted after correction.

On motion of Mrs. Waters it was voted that a copy of the revised Standing Rules be sent to each member of General Council separate from the Minutes.

On motion of Mrs. Webb the Chairman of Central Committee was given the privilege of the floor.

Year Book

Central Committee in response to the request made to it in the morning session of June 19th (page 2) presented the following recommendation in regard to the union of the Year Books:

"Because of the facts brought out in the General Council discussion of yesterday, particularly that there had been some public announcement made of the plan for uniting the Year Books and that the constituency were desiring and expecting such a Year Book of Prayer, and because the Executive Council of the General Board of Foreign Missions assured the members of Central Committee that if the Committee deemed the union wise, they would heartily cooperate, Central Committee in meeting last night, June 19th, voted unanimously to exercise its power of decision without referring to the Boards, and to proceed with the union of the Year Books of Prayer."

On motion this recommendation was adopted.

On motion of Mrs. Webb the following report of the Committee on the union of Year Books was taken from the table -

"The Committee appointed by General Council on union of the Books of Prayer of the Woman's Boards of Home and Foreign Missions have held two meetings and have discussed very fully by correspondence the questions involved in this union. This report is not presented with the hope that we have solved all these difficulties, for new ones constantly arise as the work progresses, but our main endeavor was to clear the ground so that work could be going on and the way prepared for our new Secretary for Publications, since the Book of Prayer must be issued in the fall.

"The first effort of the Committee was to secure the cooperation of the general Boards of Home and Foreign Missions; this cooperation being understood to entail no expense on the part of these Boards. The following recommendations were agreed upon by the Committee:

"That the book have a new cover, that on the inside of the front cover there should be printed the monthly topic-list in two divisions as prepared by the Topic-list Committee; that the Title Page should have printed on it, - 'Year-Book of Prayer for Missions, 1918' - 'Presbyterian Church, U.S.A.' - 'Published by General Council representing the Woman's Boards of Missions' (listing the seven Boards with headquarters of each). 'For sale at headquarters of each Board'. Also the names of the officers of General Council. It was recommended that the second page contain an inspirational poem or other quotation, that page 3 contain a Foreword by the Chairman of General Council, page 4 a list of the officers of the General Boards of Home and Foreign Missions and the Presidents of the Woman's Boards, that the calendar be printed on the back of the cover, that the inside of the back cover advertise the magazines, - The Assembly Herald, Woman's Work, The Home Mission Monthly and Over Sea and Land, - that facing this page there should be Suggestions, or Notes.

"It was recommended that the present Summaries be continued as well as the Key to Pronunciation and the Key to abbreviation and that in the back of the book there be a full list of the missionaries listed under the Woman's Boards to which they belong, each followed by a page reference number, this list in a type as small as is consistent with clearness.

"It was decided that the book should contain not more than sixteen maps, such maps to be very simple and confined as far as possible to one page.

"It was suggested that the book consist of about 160 pages, that an edition of 30,000 be printed and that the sale-price be 20 cents, the chairman taking charge of securing estimates. It was suggested the Central Committee be responsible for the expense of its free mailing list and the opinion was expressed that the United Year Book should be as the Books of Prayer have been, - self-supporting.

"It was recommended that the Home and Foreign interests be each allowed about 75 pages in the body of the book including maps and prayers, and that the Home and Foreign pages and the dates face each other. It was decided to ask Mrs. Wood and Miss Quinlan to arrange this material, including maps and prayers and the texts at the top of pages.

"Recommended that the finding of a text for the front of cover and the cover design, be left to the Secretary for Publications of General Council as well as the preparation for the printer of the material for the Year Book furnished by the Woman's Boards of Missions."

It was the sense of General Council that the present Committee on the Union of the Year Books be continued until the Secretary for Publications is elected, and also that those preparing the material for the Book of Prayer be not limited to a definite number of pages, but that the word "about" be inserted in the report before "160 pages" and before "75 pages", and that the words "and the dates" be inserted after "the Home and Foreign pages", so that the phrase shall read - "the Home and Foreign pages and the dates face each other,"

On motion of Mrs. Louderbough the report as amended of the Committee on union of Year Books was accepted.

Student Work

At the request of Miss Laughlin, who was unable to attend, Miss Walker was heard by General Council. (page 2)

Miss Walker stated that Miss Laughlin's doctor hopes she will be able to work in the fall, but that she cannot do much traveling. She presented a plan proposed by Miss Laughlin and herself to meet the present emergency, as there is now no Student Field Secretary able to do full duty -

(a) that there be a full meeting of the Student Committee including the Student Secretary of each Board, held in New York in the fall, the meeting to be financed by a transfer of funds from salary to travel account in the amount appropriated to Student Committee.

(b) that Miss Laughlin plan itineraries for Board Student Secretaries in the colleges, to present the whole work of the Church, Miss Laughlin herself to visit the colleges in the territories of the New York and Philadelphia Boards: all these itineraries to be financed by Student Committee funds.

(c) In the spring Miss Laughlin to visit the headquarters of each Board to gather results.

Mrs. Bennett expressed to Miss Walker the thanks of the Committee for these suggestions and Miss Walker withdrew.

Board Student Secretaries

The special Committee continued from January to define the duties of the Board Student Secretaries, Miss Hodge, Chairman, presented the following report:

1. She shall definitely inform herself concerning Student matters in her territory - so that, knowing each college situation she may endeavor to promote local church interest in students through cooperation with pastors and women's societies.

2. She shall present student work to groups of Presbyterian women at Board, Synodical, Presbyterial, and local meetings; and shall seek opportunities to bring about among the women of the Church a sympathetic understanding of student life of ot-day in order to relate it to the Church life of tomorrow.

3. She shall, upon receiving alumnae lists from the Field Student Secretary, communicate with these young women either directly or through any of the Young People's Secretaries ofnher Board, explaining Board methods, presenting plans of service, and introducing them to their Presbyterial officers.

4. She shall obtain full information regarding Student Conferences, and if possible, attend such as come within her territory.

5. She shall make quarterly reports to the Student Committee, and shall also notify that Committee when she has succeeded in placing a girl (or "in setting a girl to work").

6. She shall improve opportunities for personal acquaintance with Presbyterian girls in college; and as far as possible shall accept informal invitations from undergraduates to meet Presbyterian girls and formal invitations to speak when extended by the College Y.W.C.A. or the College authorities.

On motion of Mrs. Coy this report was accepted.

Standing Committee on Student Work

The following report of the Standing Committee on Student Work was considered: (Page 2)

"In presenting to General Council the first report of the Student Committee, the Chairman feels somewhat embarrassed both by lack of precedent and lack of instruction as to what is expected in such a report. Already each Board here represented has received a Committee report, a full financial statement and the Secretaries' reports for the year closing March 15, 1917. So that the field has been very fully covered and this report must needs be a recapitulation, bringing affairs up to the date of its presentation to you, namely, June 19, 1917.

"Briefly then, the Committee closes its period of service with a full membership of eight, with regular meetings held each month during the year and a regular attendance averaging six members.

"There has been one change in membership in the Home Mission Section, Mrs. Louderbough replacing Mrs. Kraeger, who resigned because of serious illness.

"The officers of the Committee, by request of General Council have continued their services during this period of readjustment, until the new Committee could be appointed and elect its own officers. The officers for the past year have been: Chairman, Mrs. D. E. Waid; Secretary, Miss Ruth Goss; Treasurer, Miss Grace Walker.

"Two Student Secretaries have been under the direction of this Committee - Miss Isabel Laughlin and Miss Hoff. Unfortunately for the work and to the deep regret of the Committee, Miss Hoff felt compelled to resign her post on January 1st, 1917, and that position has been vacant. Miss Hoff will be able to render occasional assistance to the work, and that is a matter of great rejoicing to the Committee. Miss Laughlin's illness and absence from the work for three months, changed all plans and itineraries but we are glad to report her restoration to health and energy, as is witnessed by her fine work in the territories of the Occidental and North Pacific Boards since April 1, 1917.

"The regular work of the Committee has been carried on as far as was possible with these severe losses to our Student Secretarial force, and the Committee wishes especially to record its appreciation of the fine service rendered by Miss Grace Walker through many weeks in carrying the office work for us in this emergency. Other members of the Committee have also rendered most helpful service.

"Student Work was presented at all Annual meetings of Women's Boards during the year, at about fifteen Synodical meetings and many Presbyterial and local meetings. The Committee was represented at the Religious Education Conference in Cleveland in November, the Garden City Conference, and the Student Pastors' Conference in Chicago in January - and in a number of smaller conferences in New York City and vicinity. All summer conferences for women students in 1916 also had representatives of our work present and a large follow-up work by correspondence was inaugurated by our two Field Student Secretaries and carried on by the Board Student Secretaries in their respective territories. Four Boards gave definite Student Receptions under Board auspices and two others had special Student meetings during the year.

"The Committee has planned the schedule for the conferences of this summer, feeling it would be impossible for the new Committee to handle it after this meeting as the first conference is now in session. The following is the schedule as planned:

Section I

June 19-29 ....Lake Geneva ....Miss Laura Marquis

June 23 - July 3 ... Seabeck ....Mrs. Boudinot Seeley

June 15-25 ....Hollister ....Miss Edith L. Souther
Miss Olga Hoff

June 26 - July 6 ....Eaglesmere ....Mrs. Joseph Cochran

June 22 - July 2 ....Silver Bay ....Mrs. James A. Webb, Jr.
Miss Marcia Kerr

Section II

Aug. 21 - 31 ....Lake Geneva ....

Aug. 1 - 11 ....Asilomar ....Miss Wicksam

"Our denomination has achieved enviable distinction in its work at summer conferences and the denominational programs and private conferences, as well as the sweet Christian adaptability of our women, have won praises from the Young Women's Christian Association as well as representatives of other denominations.

"The tentative budget of this Committee was presented to you, by request, at the called meeting of January 1917, and by you approved and recommended to the Boards.

"As was there stated, because of the resignation of one secretary and the uncertainty as to her successor being immediately found, we could not estimate what possible surplus might remain in the salary account which the Boards by vote permitted us to apply to carrying the work by office helpers. Attached to this is the account of our finances brought up to June 15, 1917, in which the different balances are clearly noted. For purposes of clearness, I will now read that account, later answering any questions which it may suggest.

"In concluding this report, the Committee makes bold to submit to the Council several questions which have perplexed it and which should be settled for the guidance of the future Committee and Committee reports.

(1) Does this Committee make any Annual Report to Boards, or is the Annual Student Secretaries' Reports and the Annual Financial Statements considered sufficient, in addition to the regular monthly Minutes, etc. received by each Board ?

(2) If this Committee reports only to General Council, is the year covered by such report to date from June 1 - May 31 ?

(3) Does the Financial Statement for General Council date also from June 1 - May 31st ?

(4) Is the budget to be presented to General Council in June and if so, how can it be included in the budgets accepted by all Women's Boards in March ?

(5) Shall the outgoing Committee plan summer conference work and early autumn work, or will a committee newly organized in June each year be able to take up such work immediately?

(6) If the Chairman of the Student Committee is unable to attend General Council, is she allowed to send an alternate from the membership of the Committee ?

(7) Will the Secretary of General Council call the new Committee on Student Work immediately ?

(8) Would it be satisfactory if Boards received financial statements quarterly instead of monthly ?

"The Committee offers the following recommendations:

That Student Committees in consultation with the Chairman of General Council be empowered to engage Field Student Secretaries.

"

Financial Statement

March 15, 1917 to June 15, 1917

Receipts

Balance, March 15, 1917		$ 609.66
Woman's Board Home Missions - Salary Grant	$ 50.00	
Central Committee - First quarterly advance	575.00	
Woman's Home Board - First quarterly advance	575.00	
Orange Society - through Miss Hoff	5.58	1205.58
		$1815.24

Disbursements

Rent	$ 53.48	
Salary account	355.65	
Travel	209.99	
Stenographer	27.50	
Auditor for Annual Report	5.00	
Printing 3000 "Average College Girl"	29.40	
Postage and Stationery	13.74	
Telegrams and telephone	6.12	
Office	4.77	705.65
Balance June 15, 1917		$1109.59

On motion of Mrs. Waters it was voted that the Student Committee in consultation with the Chairman of General Council engage the Field Student Secretaries. ✓

The questions asked by the Committee were answered as follows: (Page 12)

1. Covered by Standing Rules.

2 & 3. On motion of Mrs. Goss, it was voted that the financial statement to General Council be that of the fiscal year.

4. On motion of Mrs. Hissland it was voted that the budget be considered in January.

5. It was agreed that it is the duty of the outgoing Committee to plan summer conferences and early autumn work.

6. Referred to Committee for Rewording Standing Rules.

7. " " " " " " "

8. Answered in the affirmative.

The following recommendation, originally presented January, 1917, by the Joint Committee on Student Work in regard to an object for college girls was read:

"That Joint Committee recommend that there be chosen one Home and one Foreign object with a definite appeal for college women, to which can be applied voluntary contributions from girls in our denominational colleges and from Presbyterian alumnae. (Such objects, for instance, as a woman's college in some foreign country, and home mission field work where girls who so desire may do volunteer service, are suggested.)"

In January, 1917, (Minutes of January page 12, and correction to Minutes sent in letter of March 22d, first paragraph) the Foreign Boards reported that they approved of giving such an object to undergraduates only.

A communication to General Council from the Woman's Board of Home Missions was read, stating that it has voted to assign an object for gifts to undergraduates only.

On motion of Mrs. Webb it was voted that all the constituent Boards having accepted the plan of presenting to undergraduates in denominational colleges objects for voluntary gifts for Home and Foreign Missions the Council hereby approves that plan and Central Committee and Woman's Board of Home Missions are authorized to proceed with the choice of such objects to be sent to the Board Student Secretaries and the Student Committee to be presented to undergraduates. X

Appreciation was expressed for the admirable way in which Mrs. Waid had conducted the correspondence with Dr. Cochran as reported to the Boards as ad interim business. As Dr. Cochran was not able to come to this meeting the subject was not presented.

Membership in a Woman's Missionary Society

On motion the report was accepted of the Committee to define what constitutes membership in a woman's missionary society whose gifts are included in the budget of a local church. (page 6)

"In this connection the Committee desires to call the attention of General Council to the action taken by the Executive Commission of General Assembly, May, 1914, to the effect that the gifts of the woman's missionary society be not included in the budget of the local church but contributed through the channels provided by the Woman's Boards of Home and Foreign Missions. But whenever such gifts are so included, General Council's interpretation of membership shall be as follows:

> Every woman who contributes regularly to missions through her church budget shall be considered a contributing member of the woman's missionary society of that church.

"After careful consideration of the results of budgeting the gifts of the woman's missionary society in the budget of the local church, this Committee desires to place itself on record as being firmly convinced that save in exceptional cases, gifts are lessened and interest in the work weakened - that in the working out of this plan all initiative in giving is killed and the vital, inspiring, personal touch with the work, to a large degree, lost."

Per cent. of Increase

The report of the Committee on the Per cent. of Increase for 1918-19, Miss Hyatt, Chairman, was accepted and adopted as follows:

"Suggestions for the per cent. of increase for 1918-19 have been received by the Committee from six Boards. Three Boards suggest 10, two Board 5, and one Board 20 per cent. increase. The Committee recommends that a 10 per cent. increase be asked for from all Boards for 1918-19."

Extract from "Final Actions" December 1916, Financial 4, which was adopted September 28, 1916:

"All Boards shall ask for the same percentage of increase: the said increase to be based on regular gifts for the previous year from women's, young people's, young women's, and children's organizations. In reckoning this percentage of increase no accounting shall be made of gifts for extras, nor of specials, nor of legacies."

The following recommendation in regard to Westminster Guild was submitted to General Council in January by the Woman's Board of Home Missions and referred to this Committee.

"Owing to confusion among the missionary societies of Presbyterian young women and girls and the variety of methods and publications required for each group, the Woman's Board of Home Missions request General Council of our Woman's Home and Foreign Boards to appoint a Committee to consider the whole matter of making the Westminster Guild a more inclusive organizations, or of adopting some plan whereby the various organizations of young women and girls may be more uniform in character. In this connection attention is called to the World Wide Guild of the Baptist Church modeled after our own Westminster Guild."

The Committee reported that

"Since the Foreign Boards unanimously agree that there is a large body of young women who desire more freedom in planning programs and liberty in the support of mission work, than is offered in Westminster Guild this Committee recommend that an all inclusive organization for young women shall not be formed at this time."

On motion of Mrs. Waters the report of the Committee was accepted and adopted.

General Council adjourned
for lunch

General Council convened at 2 P. M.

On motion of Mrs. Waid, it was voted that the order of the day for 4:30 be the election of officers and Secretaries of Standing Committees. (Page 28)

Student Work

Student Work was brought up for definite action. (Page 10)

The informal suggestion of Miss Walker for meeting the present emergency in Student Work was considered and the following recommendations from Central Committee were adopted:

(1) That a new field Student Secretary shall be secured as soon as possible who shall have a thorough knowledge of Home and Foreign Missions. ✓

(2) That there be closer cooperation between the Boards, the Board Student Secretaries, and the Student Committee. ✓

(3) That the field Student Secretary shall consult the President of the Board and its Student Secretary before entering that Board's territory. ✓

On motion of Miss Hyatt it was voted that General Council approves the plan for a conference in New York City of the full ✓

Student Committee, which includes the Board Student Secretaries, the expenses of which conference shall be met by the transference of funds from salary account to traveling account, the details of the conference and plans for work during the present emergency to be left to the Committee with power.

On motion it was voted that the following action of Central Committee in regard to the emergency plan be spread upon these Minutes and appreciation of General Council be recorded:

"In the present emergency Central Committee is willing that the Board Student Secretaries shall present Home and Foreign Missions under the proposed plan, or if that becomes impracticable the Boards shall arrange for such presentation of the work in their own territory in consultation with the Student Committee."

Standing Rules

The report of the Committee on Additions to the Standing Rules was presented as follows: (Page 6)

IV. Foot-note - A two-thirds vote of General Council shall be defined to mean two-thirds of the votes of the delegates present from the Woman's Board of Home Missions and two-thirds of the votes of the delegates from the Woman's Foreign Boards.
A two-thirds vote of the Boards shall be defined to mean the vote of four Woman's Foreign Boards and the vote of the Woman's Board of Home Missions.

VII. 1 - The Secretary for Publications shall supervise all joint publications not referred by General Council to other Secretaries or Committees. She shall secure, print and distribute these publications according to the methods approved by General Council.

7 - All Secretaries and Standing Committees shall bring to General Council directly matters concerning the policy and conduct of their work and shall secure action from the Boards through the medium of General Council.

8 - Each outgoing Secretary and Committee shall make such plans in advance as are necessary to provide for the continuity of the work.

9 - The Secretary of General Council shall call the organization meeting of the newly elected Committees.

10 - Any Chairman of a Standing Committee when unable to attend the meeting of General Council shall send as a proxy some member of her Committee.

The report of the Committee on Additions to Standing Rules was adopted.

On motion of Mrs. Waters it was voted that there be rules covering quorum and amendments to Standing Rules.

On motion of Mrs. Lee it was voted that there be article XII to read

"A quorum consists of 8 votes representing equally the Woman's Boards of Home and Foreign Missions."

On motion of Mrs. Bissland it was voted that there be article XIII to read

"The Standing Rules may be amended at any annual meeting of General Council, notice of such amendments having been sent to the Boards with the regular docket."

The Standing Rules as amended were adopted as a whole and are as follows: (Page 6)

STANDING RULES OF GENERAL COUNCIL

I. Name

There shall be a body representing the Woman's Board of Home Missions and the six Woman's Boards of Foreign Missions; this body to be known as "General Council of the Woman's Boards of Missions of the Presbyterian Church, U.S.A."

II. Membership

1. General Council shall be composed of six members from the Woman's Board of Home Missions and one member from each of the six Woman's Boards of Foreign Missions. These members shall be appointed at the annual meetings of the constituent Boards.
2. An alternate for each member of General Council shall likewise be appointed by each Board at its annual meeting. Such alternate may sit with the Council without the privilege of the floor.

III. Purpose

The purpose of General Council shall be to secure a larger vision of the mission work of Presbyterian women and to unify as far as possible the policies and methods of the Woman's Boards.

IV. Power

1 (a) General Council shall consider and make ~~amendments~~ recommendations to the constituent Boards concerning matters of joint interest.

(b) General Council shall have power to act in emergencies if authorized by a two-thirds vote of its membership representing equally the Woman's Boards of Home and Foreign Missions.

2 (a) All items on the docket that receive a two-thirds vote of General Council representing equally the Woman's Boards of Home and Foreign Missions shall be sent to the constituent Boards as recommendations.

(b) General Council shall have power to consider matters not on the docket and those receiving a two-thirds vote representing equally the Woman's Boards of Home and Foreign Missions shall be sent to the constituent Boards as recommendations.

(c) The action of the Boards on recommendations [(a) and (b)] shall be sent as soon as possible to the Secretary of General Council who shall tabulate them and send results to the constituent Boards. Such recommendations receiving a two-thirds vote representing equally the Woman's Boards of Home and Foreign Missions shall become actions and go into effect.

3. All matters requiring vote shall be decided by a two-thirds vote representing equally the Woman's Boards of Home and Foreign Missions.

4. During the interval between meetings of General Council, business shall be transacted by correspondence with the Chairman and submitted to the Boards. Final decision shall be reached by a two-thirds vote representing equally the Woman's Boards of Home and Foreign Missions.

Foot-note: A two-thirds vote of General Council shall be defined to mean two-thirds of the votes of the delegates present from the Woman's Board of Home Missions and two-thirds of the votes of the delegates from the Woman's Foreign Boards.

A two-thirds vote of the Boards shall be defined to mean the vote of four Woman's Foreign Boards and the vote of the Woman's Board of Home Missions.

V. Officers

General Council shall annually elect a Chairman and a Secretary from its membership. No Chairman or Secretary shall serve more than two consecutive terms.

VI. Secretaries and Committees

1. Therevshall be a Secretary for Publications, a Secretary for Westminster Guild, a Standing Committee on Student Work, a Standing Committee on Over Sea and Land, and such other Committees as General Council may deem advisable.

2. General Council shall annually elect from the membership of the Boards the Secretary for Publications, the Secretary for Westminster Guild, and members of Standing Committees.

3. Each Standing Committee shall elect a Chairman from its own membership.

4. The Secretary for Publications, the Secretary for Westminster Guild and the Chairmen of Standing Committees shall during tenure of office be ex officio members of General Council with the privilege of the floor but without vote.

5. Committees reporting during the interval between meetings of General Council shall send their findings and recommendations to the Secretary of General Council who shall forward them to the Boards; all Board actions shall be reported by the Boards to the Secretary of General Council, who shall tabulate them and send results tonthe constituent Boards.

6. All communications concerning General Council shall be sent to the General Council member of each Board designated by her Board.

7. At each annual meeting General Council shall elect two of its members to serve with the Chairman as a Nominating Committee. This Committee shall, after consultation with the Boards, present at the next annual meeting names for the position of Secretary for Publications, Secretary for Westminster Guild and members of Standing Committees.

The Nominating Committee shall also after consultation with the Boards fill all vacancies during the year.

VII. Duties of Secretaries and Standing Committees

1. The Secretary for Publications shall supervise all joint publications not referred by General Council to other Secretaries or Committees. She shall secure, print and distribute these publications according to the methods approved by General Council.

2. The Secretary for Westminster Guild shall bring to General Council recommendations concerning Westminster Guild from the various Boards. She shall conduct the work according to the methods approved by General Council.

3. The Committee on Student Work shall consist of eight members, four from the Woman's Board of Home Missions and four from the Woman's Boards of Foreign Missions. It shall have charge of the presentation of missions to young women students in schools, colleges and conferences, according to the method of work approved by General Council.

4. The Committee on Over Sea and Land shall consist of six members, three from the Woman's Board of Home Missions and three from the Woman's Boards of Foreign Missions. It shall arrange for the publication of Over Sea and Land according to the methods approved by General Council and shall engage the editor, secretary, treasurer and such other office force as may be needed.

5. Each Secretary and Standing Committee shall present an annual report, in writing, to General Council and also to each of the Boards.

6. Each Secretary and Standing Committee requiring a budget shall annually present to General Council an itemized budget for recommendation to the Boards for adoption.

7. All Secretaries and Standing Committees shall bring to General Council directly matters concerning the policy and conduct of their work and shall secure action from the Boards through the medium of General Council.

8. Each outgoing Secretary and Committee shall make such plans in advance as are necessary to provide for the continuity of the work.

9. The Secretary of General Council shall call the organization meeting of the newly elected Committees.

10. Any Chairman of a Standing Committee when unable to attend the meeting of General Council shall send as a proxy some member of her Committee.

VIII. Meetings

1. General Council shall hold its annual meeting after the meeting of General Assembly, the exact time and place to be decided by the Chairman and Secretary of General Council.

2. A meeting may be held in January, the time and place to be decided by the Chairman and Secretary of General Council.

3. Special meetings must be called by the Chairman on the written request of three of the constituent Boards.

IX. Docket

1. Each Board shall, before May first, send to the Secretary of General Council all matters for consideration at the annual meeting.

Each Secretary and Standing Committee of General Council shall, before May first, send to the Secretary all matters for consideration at the annual meeting.

The Secretary and Chairman shall then prepare from this correspondence a docket, a copy of which shall, together with the report of the Nominating Committee, be sent to each Board by May fifteenth.

2. The same method and length of time shall apply to the docket for the January meeting.

X. Proxies

Each Board not personally represented at a meeting of General Council may appoint as proxy some member of General Council.

XI. Finance

The expense of General Council shall be borne equally by the Woman's Boards of Home and Foreign Missions; such expense to be travel, entertainment of delegates, of Secretaries, and of Chairmen of Standing Committees, and other expenses incidental to General Council. The expenses of any alternate taking the place of a delegate shall be similarly borne.

Foot-note: Central Committee voted September 30, 1916 that when Central Committee and General Council meet in New York at the same time Central Committee shall bear three-fourths of the traveling expense of the Foreign delegates to General Council.

XII. Quorum

A quorum consists of eight votes representing equally the Woman's Boards of Home and Foreign Missions.

XIII. Amendments

The Standing Rules may be amended at any annual meeting of General Council, notice of such amendments having been sent to the Boards with the regular docket.

Correlation of Reports

On motion the correlation of the rules defining the duties of the Secretary for Publications, the Secretary for Westminster Guild, Student Committee, Over Sea and Land Committee was entrusted to a Committee consisting of Mrs. Waters and Mrs. Webb.

(Page 6)

Standards of Excellence

On motion of Mrs. Waid, the report of the Committee on Standards of Excellence, Miss Quinlan, Chairman, was adopted and ordered given to the Secretary for Publications.

Standard of Excellence for Synodical Societies

of the

Woman's Boards of Missions of the Presbyterian Church, U.S.A.

Basis of Standard shall be 100, each point counting 10

1. Net increase in membership.
2. Net increase in number of Young People's Missionary organizations.
3. Net increase in number of study classes.
4. Net increase in subscriptions to Year Book of Prayer for Missions, The Home Mission Monthly and Woman's Work.

   Note: For joint societies

Year Book of Prayer	4
The Home Mission Monthly	3
Woman's Work	3

   For Home or Foreign societies

Year Book of Prayer	5
Home or Foreign magazine	5

5. Net increase in gifts.
6. Contribution to Synodical Contingent Fund from each Presbyterial Society.
7. Representation from two-thirds of the Presbyterial societies at each Synodical meeting.
8. Conference on methods at each Synodical meeting.
9. Young People's hour at each Synodical meeting.
10. At least one Young People's Presbyterial Secretary sent to a Summer Conference each year.

Year upon which Standard is reckoned shall be March 10th to March 10th.

(Board imprint)

(Gray paper, black ink)

X

Standard of Excellence for Presbyterial Societies

of the

Woman's Boards of Missions of the Presbyterian Church, U.S.A.

Basis of Standard shall be 100, each point counting 10

1. Net increase in membership.
2. Net increase in number of study classes.
3. Net increase in subscriptions to Year Book of Prayer for Missions, The Home Mission Monthly and Woman's Work.
   Note: For joint societies
      Year Book of Prayer 4
      The Home Mission Monthly 3
      Woman's Work 3
   For Home or Foreign societies
      Year Book of Prayer 5
      Home or Foreign magazine 5
4. Net increase in gifts.
5. All apportionments and pledges paid in full, in quarterly or monthly payments, and in the hands of Board Treasurers not later than 15th of the month.
   Note: Treasurers of Home Presbyterial societies west of the Mississippi must have their remittances reach the Treasurer of the Woman's Board of Home Missions not later than 20th of the month.
6. One dollar from each local woman's society to The Emergency Fund of the Woman's Home Board and of the Woman's Foreign Board, and a gift to the Synodical Contingent Fund.
   Note: For joint societies
      The Emergency Fund, Woman's Home Board 3
      The Emergency Fund, Woman's Foreign Board 3
      Synodical Contingent Fund 4
   For Home or Foreign societies
      The Emergency Fund 5
      Synodical Contingent Fund 5
7. Representation from two-thirds of all local societies at each annual meeting of Presbyterial society.
8. Net increase in number of Young People's missionary organizations and at least one Presbyterial Young People's Conference during the year.
9. Prayer at each Presbyterial meeting for the missionaries and stations representing the society.
10. Two-thirds of all local societies attaining at least eight points of local Standards of Excellence.

Year upon which Standard is reckoned shall be March 10th to March 10th

(Board imprint)

(Cream paper, black ink)

X

Standard of Excellence for Woman's Auxiliary Societies

of the

Woman's Boards of Missions of the Presbyterian Church, U.S.A.

Basis of Standard shall be 100, each point counting 10

---

1. Net increase in membership.
2. Net increase in gifts.
3. All apportionments and pledges paid in full, in quarterly or monthly payments, not later than 10th of the month to Presbyterial Treasurer.
4. One dollar to the Emergency Fund of the Woman's Home Board and of the Woman's Foreign Board, and a gift to the Presbyterial Contingent Fund.

Note: For joint societies

The Emergency Fund, Woman's Home Board	3
The Emergency Fund, Woman's Foreign Board	3
Presbyterial Contingent Fund	4

For Home or Foreign societies

The Emergency Fund	5
Presbyterial Contingent Fund	5

5. At least one Home and one Foreign mission study class.
6. Year Book of Prayer for Missions in the hands of at least one-half the contributing membership.
7. Subscriptions to The Home Mission Monthly and to Woman's Work, equal to at least one-half the contributing membership.

Note: For joint societies

The Home Mission Monthly	5
Woman's Work	5

For Home societies

The Home Mission Monthly	10

For Foreign Societies

Woman's Work	10

8. An average attendance at regular meetings equal to at least two-thirds of the contributing membership, exclusive of Extension Department.
9. At least one Praise or Thank Offering Service.
10. Responsibility for the organization or nuture of at least one missionary organization for young people or children.

Year upon which Standard is reckoned shall be March 10th to March 10th.

(Board imprint)

(White paper, blue ink)

X

Standard of Excellence for All Local Young People's

Organizations of the

Woman's Boards of Missions of the Presbyterian Church, U.S.A.

Basis of Standard shall be 100, each point counting 10

---

1. Net increase in membership.

2. Net increase in gifts to missions.
   All such gifts to be sent to Presbyterial Treasurer.

3. All apportionments and pledges paid in full before March 10th.

4. Systematic study of one or more mission study text-books.

5. At least ten meetings of missionary interest.

6. One popular meeting at which missions shall be presented by special program, by pageant or play, or by a speaker.

7. Presentation to the organization of all information received in regard to assigned work, and of messages from missionaries and stations.

8. Prayer at each meeting for the missionaries and stations assigned to the organization.

9. All communications from Synodical and Presbyterial Secretaries answered promptly.

10. At least one delegate sent to Presbyterial or Synodical meeting, or to a Summer Conference.

Year upon which Standard is reckoned shall be March 10th to March 10th.

(Board Imprint)

(Blue paper, black ink)

Election of Officers (Page 17)

Council then proceeded to the election of Chairman and Secretary. Mrs. Bennett and Mrs. Lee were elected by acclamation.

The report of the Nominating Committee, Mrs. Webb, Chairman, was read and accepted as follows:

Secretary for Publications: Mrs. Standley White (Since refused to serve)

Secretary for Westminster Guild: Miss [illegible]. Jessie Ogg

Student Committee:

Mrs. Charles Stelzle	Mrs. John McA. Harris
Miss Olga Hoff	Mrs. [illegible]. [illegible]. Twitchell
Miss Anna Hallock	Miss Grace Walker
	Mrs. George Scott (Since refused to serve)

Over Sea and Land Committee:

Miss Mabel C. Parker	Miss Jane Foster
Mrs. [illegible]. [illegible]. Crane	Mrs. Stanley White
Miss [illegible]. Jessie Ogg	Miss Evelina Grieves

These nominees were elected by acclamation.

Per cent. of Increase for 1919-20

The Chair appointed the Committee on Per cent. of Increase for 1919-20 - Mrs. Lee, Mrs. Goss, Mrs. Louderbough.

Nominating Committee 1917-18

The Nominating Committee for the year 1917-18 was elected by ballot as follows: Mrs. Webb and Mrs. Waters.

C. E. Programs

The question was asked as to who initiates joint programs for C. E. Societies. General Council decided that it is the duty of the Secretary for Publications to do this. Central Committee reported that it has appointed the Board of the North Pacific to prepare the foregn part of thejoint C. E. program for 1918, and it is already under way.

On motion of Mrs. [illegible] a request received by the Chairman to have joint programs for Junior C. E. Societies was referred to the Secretary for Publications for consideration.

General Council adjourned to meet at 8 P. M.

General Council convened at 8 P. M.

Miss White abd Mrs. McAfee acted as alternates for Mrs. Said and Mrs. Webb who could not be present.

The Minutes of the morning and afternoon sessions were read and approved after correction.

"Specials

The question from the Woman's Board of Home Missions of two "specials" in the same year was considered.

Miss Quinlan moved that we do not have a Home and a Foreign special in the same year. Lost.

Extension Department

The Extension Department was discussed and it was decided that there are needed

(1) a suitable name
(2) a brief definition
(3) literature

On motion of Mrs. Waters it was voted that there be a leaflet on Extension Department, and that its preparation become the first duty of the Secretary for Publications, and in case there be a vacancy in that office that the Chair appoint a Committee to prepare it.

On motion of Mrs. Waters it was voted to revise the definition of Extension Department and adopt that in the Philadelphia Board leaflet with slight changes. The definition as changed reads as follows:

"An Extension Department is a branch of any auxiliary society to which those women may belong who, for various reasons, can not attend the regular meetings of the society."

Instruction to Secretaries for Missionary Education

On motion of Mrs. Lee the following recommendation from the Board of the Northwest about "Instructions to Secretaries for Missionary Education" was adopted:

"In the final actions of the Chicago Conference of the Wom)an's Boards of Home and Foreign Missions, Item #4 under 'Educational', reads as follows:

'Recommend that we so unify our work that 'Instructions to Secretaries for Missionary Education' (a leaflet under process of preparation) shall apply to both Home and Foreign Missions.'

Recommend that it shall be changed to read:

'Recommend that we endeavor to unify our work so that instructions sent to Secretaries for Missionary Education shall so far as possible apply to both Home and Foreign work, and that the Boards of Home and Foreign Missions print such instructions separately under their usual imprints.'"

Blanks

Blanks were discussed and on motion of Mrs. Coy, it was voted that the Chairman appoint a Committee, with coopted members who do not belong to the Boards, to consider the whole matter of report blanks and report next June. Miss Quinlan of the Home Board and Mrs. Lee to represent the Foreign Boards, were appointed as this Committee.

Basis of Reckoning Per cent. of Increase

The following question was asked of General Council:

"When a Presbyterial or Auxiliary society annually receives from an individual gifts sufficient for the support of a missionary can these gifts be classed as specials, and the basis of percentage of increase be reckoned on receipts exclusive of these gifts ?"

Central Committee stated that it has been asked the same question and answered "no", because if a Presbyterial Society desires the credit of such gifts it must assume the corresponding responsibility. General Council voted to make the same answer as Central Committee.

Standard of Percentages for Gifts from Y. P. Societies

The Chairman reported correspondence with Rev. Wm. R. Hall, of the Board of Publication and Sabbath School Work, concerning a standard of percentages for gifts from Y. P. Societies. On motion of Mrs. Louderbough it was voted that the Chairman write to Mr. Hall stating the difficulties in entering into any agreement in regard to percentages.

Joint Summer Offering Envelopes

It was voted that the request for joint summer offering envelopes be taken up by the Woman's Board of Home Missions with the Foreign Boards which have such offerings.

Final action of General Council

It was voted that the Chairman and Secretary devise means to indicate to the Boards what is final action of General Council.

General Council adjourned.

Margaret E. Hodge
Secretary

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